



**Request for Proposals #2024-32:
District of Nipissing Social Services Administration Board Organizational Review**

Addendum No. 1

Issued on **19-July-2024**

NOTICE TO ALL POTENTIAL RESPONDENTS

The Request for Proposals 2024-32: District of Nipissing Social Services Administration Board Organizational Review (the "RFP") is modified as set forth in this Addendum.

The original RFP documents and any previously issued addenda remain in full force and effect, except as modified by this Addendum, which is hereby made part of the RFP.

Respondent shall take this Addendum into consideration when preparing and submitting its Proposal.

ITEM 1: CORRECTION TO RFP SOLICITATION DOCUMENT

DNSSAB is amending Section 3.1 Timetable, including Deadline for Questions, Deadline for Issuing Addenda, Closing Date, and RFP Evaluation & Interview Period, as listed in the RFP solicitation document. DNSSAB is also amending Section 3.2 Timeline Submission Instructions, and Section 3.8 Questions with the following additions indicated in bold typeface and deletions indicated by strikethroughs:

RESPONSE

3.1 Timetable

The RFP timetable is set forth to establish submission and response timelines. The DNSSAB reserves the right to change the timetable at any time.

ITEM	DATE	TIME
Issue Date	28-June-2024	1:00 p.m.
Deadline for Questions	12-July-2024 24-July-2024	4:00 p.m.
Deadline for Issuing Addenda	19-July-2024 26-July-2024	4:00 p.m.
Closing Date	26-July-2024 07-August-2024	1:00 p.m.
RFP Evaluation & Interview Period	August 2024 – September 2024	n/a
Project Engagement to Begin	September 2024	n/a
Project Engagement Completed	May 2025	n/a

3.2 Timeline Submission Instructions

Proposals received at or after 1:01 p.m. on ~~26-July-2024~~ **Wednesday 07-August-2024** will not be accepted. Proponents are cautioned that the timing of their submission is based on when the Proposal is received rather than when a Proponent submits it, as transmission can be delayed due to file transfer size, transmission speed or other technical factors.

3.8 **Questions**

Proponents should promptly examine all the documents comprising this RFP and may direct questions or seek additional information by e-mailing the Procurement Representative at dnssab.contracts@dnssab.ca on or before the Deadline for Questions. Under no circumstance is a Proponent to direct questions or request additional information from anyone other than the Procurement Representative. DNSSAB is not obligated to respond to questions and/or provide additional information, however best efforts will be made to respond, and such responses shall be made public and available to all Proponents as an Addendum.

Proponents who submitted questions prior to the issuance of this, Addendum No. 2, should note that said questions will be responded to, subject to the paragraph above, prior to the Deadline for Issuing Addenda, as noted in Section 3.1 Timetable.

End of Addendum No.1