

Non-Consolidated Financial Statements of

**DISTRICT OF NIPISSING
SOCIAL SERVICES
ADMINISTRATION BOARD**

Year ended December 31, 2017

Management's Responsibility for the Non-Consolidated Financial Statements

The accompanying non-consolidated financial statements of The District of Nipissing Social Services Administration Board (the "Board") are the responsibility of the Board's management and have been prepared in compliance with legislation, and in accordance with generally accepted accounting principles for local governments established by the Public Sector Accounting Board of the Chartered Professional Accountants of Canada. A summary of the significant accounting policies are described in Note 1 to the non-consolidated financial statements. The preparation of financial statements necessarily involves the use of estimates based on management's judgement, particularly when transactions affecting the current accounting period cannot be finalized with certainty until future periods.

The Board's management maintains a system of internal controls designed to provide reasonable assurance that assets are safeguarded, transactions are properly authorized and recorded in compliance with legislative and regulatory requirements, and reliable financial information is available on a timely basis for preparation of the non-consolidated financial statements. These systems are monitored and evaluated by Management.

The Board meets with Management and the external auditors to review the non-consolidated financial statements and discuss any significant financial reporting or internal control matters prior to their approval of the non-consolidated financial statements.

The non-consolidated financial statements have been audited by KPMG LLP, independent external auditors appointed by the Board. The accompanying Independent Auditors' Report outlines their responsibilities, the scope of their examination and their opinion on the Board's non-consolidated financial statements.

Joseph Bradbury
Chief Administrative Officer



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INDEPENDENT AUDITORS' REPORT

To the Members of District of Nipissing Social Services Administration Board

We have audited the accompanying non-consolidated financial statements of District of Nipissing Social Services Administration Board, which comprise the non-consolidated statement of financial position as at December 31, 2017, and the non-consolidated statements of financial operations and accumulated surplus, change in net financial assets and cash flows for the year then ended, and notes, comprising a summary of significant accounting policies and other explanatory information. The non-consolidated financial statements have been prepared by management using the basis of accounting in Note 1 to the non-consolidated financial statements.

Management's Responsibility for the Non-Consolidated Financial Statements

Management is responsible for the preparation and fair presentation of these non-consolidated financial statements in accordance with the basis of accounting in Note 1 to the non-consolidated financial statements; this includes determining that the basis of accounting is an acceptable basis for the preparation of the non-consolidated financial statements in the circumstances, and for such internal control as management determines is necessary to enable the preparation of non-consolidated financial statements that are free from material misstatement, whether due to fraud or error.

Auditors' Responsibility

Our responsibility is to express an opinion on these non-consolidated financial statements based on our audit. We conducted our audit in accordance with Canadian generally accepted auditing standards. Those standards require that we comply with ethical requirements and plan and perform the audit to obtain reasonable assurance about whether the non-consolidated financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the non-consolidated financial statements. The procedures selected depend on our judgment, including the assessment of the risks of material misstatement of the non-consolidated financial statements, whether due to fraud or error. In making those risk assessments, we consider internal control relevant to the entity's preparation and fair presentation of the non-consolidated financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by management, as well as evaluating the overall presentation of the non-consolidated financial statements.



We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Opinion

In our opinion, the non-consolidated financial statements present fairly, in all material respects, the non-consolidated financial position of District of Nipissing Social Services Administration Board as at December 31, 2017, and its non-consolidated results of operations, changes in net financial assets and its cash flows for the year then ended in accordance with the basis of accounting in Note 1 to the non-consolidated financial statements.

Basis of Accounting and Restriction on Use

Without modifying our opinion, we draw attention to Note 1 to the non-consolidated financial statements, which describe the basis of accounting. The financial statements are prepared for the use of The District of Nipissing Social Services Administration Board. As a result, the non-consolidated financial statements may not be suitable for another purpose. Our report is intended solely for the Members of the District of Nipissing Social Services Administration Board and should not be used by parties other than the Members of the District of Nipissing Social Services Administration Board.

Other Matters

The District of Nipissing Social Services Administration Board is in the process of preparing a separate set of consolidated financial statements for the year ended December 31, 2017 in accordance with Canadian public sector accounting standards on which we will issue a separate auditors' report to the Members of District of Nipissing Social Services Administration Board.

Our audit was conducted for the purpose of forming an opinion on the basic non-consolidated financial statements taken as a whole. The current year's supplementary information included in the Schedules is presented for the purpose of additional analysis and is not a required part of the basic financial statements. Such supplementary information has been subjected to the auditing procedures applied in the audit of the basic non-consolidated financial statements and, in our opinion, is fairly stated, in all material respects, in relation to the basic non-consolidated financial statements taken as a whole.

A handwritten signature in black ink that reads 'KPMG LLP' in a cursive, slanted font. A horizontal line is drawn underneath the signature.

Chartered Professional Accountants, Licensed Public Accountants

Sudbury, Canada
June 20, 2018

DISTRICT OF NIPISSING SOCIAL SERVICES ADMINISTRATION BOARD

Non-Consolidated Statement of Financial Position

December 31, 2017, with comparative information for 2016

	2017	2016
Financial assets		
Cash	\$ 9,626,554	\$ 6,342,837
Accounts receivable (note 2)	1,935,424	2,896,620
Investments (note 3)	2,812,170	2,772,616
	14,374,148	12,012,073
Financial liabilities		
Accounts payable and accrued liabilities (note 4)	3,955,323	2,148,230
Deferred revenue - other (note 5)	2,363,211	1,833,617
Deferred revenue - long-term (note 5)	3,271,962	3,435,866
	9,590,496	7,417,713
Net financial assets	4,783,652	4,594,360
Non-financial assets		
Tangible capital assets (note 6)	1,448,848	1,481,145
Other	1,559,828	1,625,453
	3,008,676	3,106,598
Forgivable loans (note 11)		
Commitments (note 12)		
Accumulated surplus (note 7)	\$ 7,792,328	\$ 7,700,958

The accompanying notes are an integral part of these non-consolidated financial statements.

On behalf of the Board:

_____ Director

_____ Director

DISTRICT OF NIPISSING SOCIAL SERVICES ADMINISTRATION BOARD

Non-Consolidated Statement of Operations and Accumulated Surplus

Year ended December 31, 2017, with comparative information for 2016

	2017 Budget (unaudited)	2017 Actual	2016 Actual
Revenue:			
Municipal levy	\$ 18,708,866	\$ 18,708,866	\$ 18,380,513
Ministry of Community and Social Services	27,812,355	25,589,484	24,482,231
Ministry of Education	8,541,427	9,210,702	8,903,886
Ministry of Municipal Affairs and Housing	14,244,251	11,043,997	7,710,937
Ministry of Health and Long-Term Care	4,904,272	4,971,490	4,667,119
Employment and Social Development Canada	135,714	101,476	182,216
Ontario Trillium Foundation	-	250,000	375,000
Interest, recoveries and other	697,483	793,736	585,699
	75,044,368	70,669,751	65,287,601
Expenses:			
Ontario Works Financial Benefits	23,164,072	21,344,392	21,559,225
Social Housing Program	22,248,451	19,259,040	15,531,631
Child Care Program	10,983,979	10,365,742	10,067,495
EMS - Land Ambulance Program	9,236,971	9,576,948	8,580,012
Administration	2,547,911	2,574,193	2,355,615
Ontario Works Employment Program	6,075,788	5,896,485	5,646,220
Healthy Communities Fund	470,000	470,000	473,440
Homelessness Program	135,714	81,476	162,216
Board	73,400	106,523	63,352
Amortization of tangible capital assets	376,000	509,028	453,011
	75,312,286	70,183,827	64,892,217
Excess (deficiency) of revenue over expenses before undernoted items	(267,918)	485,924	395,384
Loss on disposal of tangible capital assets	-	(39,867)	(22,357)
Provincial settlements	-	(354,687)	(222,383)
Excess (deficiency) of revenue over expenses	(267,918)	91,370	150,644
Accumulated surplus, beginning of the year	7,700,958	7,700,958	7,550,314
Accumulated surplus, end of the year	\$ 7,433,040	\$ 7,792,328	\$ 7,700,958

The accompanying notes are an integral part of these non-consolidated financial statements.

DISTRICT OF NIPISSING SOCIAL SERVICES ADMINISTRATION BOARD

Non-Consolidated Statement of Change in Net Financial Assets

Year ended December 31, 2017, with comparative information for 2016

	2017	2016
Excess of revenue over expenses	\$ 91,370	\$ 150,644
Acquisition of tangible capital assets	(531,168)	(333,497)
Amortization of tangible capital assets	509,028	453,011
Proceeds on disposal of tangible capital assets	14,570	7,220
Loss on disposal of tangible capital assets	39,867	22,357
	123,667	299,735
Decrease (increase) in other assets	65,625	(455,002)
Change in net financial assets	189,292	(155,267)
Net financial assets, beginning of year	4,594,360	4,749,627
Net financial assets, end of year	\$ 4,783,652	\$ 4,594,360

The accompanying notes are an integral part of these non-consolidated financial statements.

DISTRICT OF NIPISSING SOCIAL SERVICES ADMINISTRATION BOARD

Non-Consolidated Statement of Cash Flows

Year ended December 31, 2017, with comparative information for 2016

	2017	2016
Cash flows from operating activities:		
Excess of revenue over expenses	\$ 91,370	\$ 150,644
Items not involving cash:		
Amortization of tangible capital assets	509,028	453,011
<u>Loss on disposal of tangible capital assets</u>	<u>39,867</u>	<u>22,357</u>
	640,265	626,012
Change in non-cash working capital:		
Decrease (increase) in accounts receivable	961,196	(2,089,919)
Decrease (increase) in other non-financial assets	65,625	(455,002)
Increase in deferred revenue - other	529,594	392,664
<u>Increase (decrease) in accounts payable and accrued liabilities</u>	<u>1,807,093</u>	<u>(425,680)</u>
	4,003,773	(1,951,925)
Cash flows from financing activities:		
Increase (decrease) in deferred revenue - long-term	(163,904)	14,568
Cash flows from capital activities:		
Cash used to acquire tangible capital assets	(531,168)	(333,497)
<u>Cash received on disposal of tangible capital assets</u>	<u>14,570</u>	<u>7,220</u>
	(516,598)	(326,277)
Cash flows from investing activities:		
Increase in investments	(39,554)	(61,302)
Increase (decrease) in cash	3,283,717	(2,324,936)
Cash, beginning of year	6,342,837	8,667,773
<u>Cash, end of year</u>	<u>\$ 9,626,554</u>	<u>\$ 6,342,837</u>

The accompanying notes are an integral part of these non-consolidated financial statements.

DISTRICT OF NIPISSING SOCIAL SERVICES ADMINISTRATION BOARD

Notes to Non-Consolidated Financial Statements

Year ended December 31, 2017

The primary goal of the District of Nipissing Social Services Administration Board (the "Board") is to deliver an innovative and increased level of integrated social services comprised of Ontario Works, Children's Services, Social Housing and Emergency Medical Services to the citizens of the District of Nipissing. The Board's basic principles are to offer simplified access to service, enhanced customer service and sensitivity to language and cultural diversity.

The participating municipalities are as follows:

- The Corporation of the City of North Bay
- Town of West Nipissing
- Township of East Ferris
- Municipality of Temagami
- Township of South Algonquin
- Township of Bonfield
- Township of Calvin
- Township of Papineau-Cameron
- Town of Mattawa
- Township of Chisholm
- Township of Mattawan
- Certain unincorporated areas in the District of Nipissing

1. Significant accounting policies:

(a) Basis of presentation:

These non-consolidated financial statements have been prepared for the use of the Board. They do not reflect the financial position and related operations of the Nipissing District Housing Corporation which are disclosed separately in the notes to the financial statements (see note 10).

The financial statements of the Board are prepared by management in accordance with Canadian generally accepted accounting principles for government organizations as recommended by the Public Sector Accounting Board of the Chartered Professional Accountants of Canada. Significant aspects of the accounting policies adopted by the Board are as described below.

(b) Basis of accounting:

Revenue and expenses are reported on the accrual basis of accounting.

The accrual basis of accounting recognizes revenue as they are earned and measurable. Expenses are recognized as they are incurred and measurable as a result of receipt of goods or services and the creation of a legal obligation to pay.

DISTRICT OF NIPISSING SOCIAL SERVICES ADMINISTRATION BOARD

Notes to Non-Consolidated Financial Statements

Year ended December 31, 2017

1. Significant accounting policies (continued):

(c) Non-financial assets:

Non-financial assets are not available to discharge existing liabilities and are held for use in the provision of services. They have useful lives extending beyond the current year and are not intended for sale in the ordinary course of operations.

(i) Tangible capital assets

Tangible capital assets are recorded at cost which includes amounts that are directly attributable to acquisition, construction, development or betterment of the asset. The cost, less residual value, of the tangible capital assets, excluding land, are amortized on a declining-balance basis using the following annual rates:

Asset	Rate
Office equipment	10% - 55%
Ambulances	20%
Medical equipment	25%
Machinery and equipment	10%
Leasehold improvements	Straight line over term of lease

Amortization is charged in the year of acquisition and in the year of disposal. Assets under construction are not amortized until the asset is available for use.

(ii) Contributions of tangible capital assets

Tangible capital assets received as contributions are recorded at their fair value at the date of receipt and are recorded as revenue.

(d) Reserves and reserve funds:

Certain amounts, as approved by the Board, are set aside in reserves or reserve funds for future operating and capital purposes. Transfers to and/or from the reserves and reserve funds are an adjustment to the respective fund when approved.

(e) Government subsidies:

Government subsidies are recognized in the financial statements as revenues in the period in which events giving rise to the subsidy occur, providing the subsidies are authorized, any eligibility criteria have been met and reasonable estimates of the amounts can be made.

DISTRICT OF NIPISSING SOCIAL SERVICES ADMINISTRATION BOARD

Notes to Non-Consolidated Financial Statements

Year ended December 31, 2017

1. Significant accounting policies (continued):

(f) Investments:

Investments are recorded at cost. Temporary declines in the market value of the long-term investments are not adjusted.

(g) Use of estimates:

The preparation of the financial statements requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the dates of the financial statements and the reported amounts of revenues and expenses during the reporting period. Significant items subject to such estimates and assumptions include valuation allowances for receivables and valuation of the Canada – Ontario Affordable Housing Program Loans. Actual results could differ from those estimates. These estimates are reviewed periodically, and, as adjustments become necessary, they are reported in earnings in the year in which they become known.

2. Accounts receivable:

	2017	2016
Province of Ontario:		
Ministry of Community and Social Services	\$ 349,260	\$ 2,367,070
Ministry of Municipal Affairs and Housing	954,936	181,746
Ministry of Education	73,153	–
Ministry of Health and Long-Term Care	49,912	–
Other:		
Nipissing District Housing Corporation	550	–
Township of Bonfield	75,371	–
Township of Mattawan	3,733	–
Municipality of Temagami	67,637	66,201
Township of Papineau-Cameron	20,413	19,715
Township of East Ferris	93,045	–
Township of Chisholm	19,370	37,510
Township of Calvin	17,474	–
Township of South Algonquin	39,562	39,069
Employment and Social Development Canada	8,957	12,111
HST rebate	52,794	64,686
Accrued interest and other	109,257	108,512
	\$ 1,935,424	\$ 2,896,620

DISTRICT OF NIPISSING SOCIAL SERVICES ADMINISTRATION BOARD

Notes to Non-Consolidated Financial Statements

Year ended December 31, 2017

3. Investments:

	2017	2016
Nipissing District Housing Corporation, at cost (see note 10)	\$ 100	\$ 100
Guaranteed Investment Certificates	2,812,070	2,772,516
	<u>\$ 2,812,170</u>	<u>\$ 2,772,616</u>

Guaranteed investment certificates have yields ranging from 0.85% to 2.02% and mature at dates ranging from February 2018 to March 2022. The guaranteed investment certificates have a fair value of \$2,812,070 (2016 - \$2,772,516).

4. Accounts payable and accrued liabilities:

	2017	2016
Trade payables and accrued liabilities	\$ 2,399,243	\$ 1,333,266
Ministry of Community and Social Services	1,136,213	781,526
Ministry of Education	376,467	33,438
Ministry of Health and Long-Term Care	43,400	–
	<u>\$ 3,955,323</u>	<u>\$ 2,148,230</u>

DISTRICT OF NIPISSING SOCIAL SERVICES ADMINISTRATION BOARD

Notes to Non-Consolidated Financial Statements

Year ended December 31, 2017

5. Deferred revenue:

(a) Classification:

	2017	2016
Current:		
Affordable Housing Program	\$ 2,268	\$ 54,326
Investment in Affordable Housing	8,132	8,132
Interest	15,623	15,623
Strong Communities rent supplements	171,030	157,825
Homelessness Partnership fund	19,788	19,788
Other	22,343	22,343
Get Trained Workers	21,000	21,000
Affordable housing/rent supplement	99,822	127,989
Reformed NFP	-	16,405
Federal NFP	-	89,559
CHPI – MMAH	-	1,938
IAH – SIF and SHIP	-	52,303
HFIS	399	5,399
SHRRP	457,456	949,857
Ontario Works client repayments	291,710	291,130
Commercial rent supplement	202,040	-
Child Care expansion	872,859	-
Child Care ELCC	178,741	-
	\$ 2,363,211	\$ 1,833,617
Long-term:		
Social housing federal capital	\$ 2,508,018	\$ 2,508,018
Emergency medical services severance	260,199	460,199
Emergency medical services vehicles and equipment	133,440	133,440
Social housing severance	132,924	132,924
AHP - Home (repair replacement)	237,381	201,285
	\$ 3,271,962	\$ 3,435,866

DISTRICT OF NIPISSING SOCIAL SERVICES ADMINISTRATION BOARD

Notes to Non-Consolidated Financial Statements

Year ended December 31, 2017

5. Deferred revenue: (continued)

(b) Continuity:

	2017	2016
Current:		
Balance, beginning of year	\$ 1,833,617	\$ 1,440,953
Add: contributions received		
Strong communities rent supplement	13,205	42,994
Other	–	12
Affordable housing/rent supplement	–	14,648
Federal NFP	–	47,307
HFIS	–	399
IAH – SIF and SHIP	–	52,303
SHRRP funding received	493,608	949,857
Ontario Works client repayments	563,133	291,130
Commercial rent supplement	202,040	–
Child Care expansion	872,859	–
Child Care ELCC	178,741	–
Less: amounts recognized to revenue:		
IAH – New Build	–	(625,290)
Affordable Housing Program	(52,058)	(40,121)
Investment in affordable housing	–	(9)
Affordable housing/rent supplement	(28,167)	–
Reformed NFP	(16,405)	(132,125)
Federal NFP	(89,559)	–
CHPI – MMAH	(1,938)	(61,176)
HFIS	(5,000)	–
IAH – SIF and SHIP	(52,303)	–
Capital repair fund	–	(39,294)
SHRRP payments	(986,009)	(107,971)
Ontario Works client repayments	(562,553)	–
Balance, end of year	\$ 2,363,211	\$ 1,833,617
Long-term:		
Balance, beginning of year	\$ 3,435,866	\$ 3,421,298
Add: contributions received:		
AHP Home Repair repayments	36,096	14,568
EMS severance withdrawals	(200,000)	–
Balance, end of year	\$ 3,271,962	\$ 3,435,866

DISTRICT OF NIPISSING SOCIAL SERVICES ADMINISTRATION BOARD

Notes to Non-Consolidated Financial Statements

Year ended December 31, 2017

6. Tangible capital assets:

Cost	Balance at December 31, 2016	Additions	Disposals	Balance at December 31, 2017
Office equipment	\$ 985,172	149,552	(63,641)	1,071,083
Ambulances	2,268,836	283,378	(232,756)	2,319,458
Medical equipment	778,424	98,238	(144,992)	731,670
Machinery and equipment	9,113	-	-	9,113
Leasehold improvements	2,217,525	-	-	2,217,525
Total	\$ 6,259,070	531,168	(441,389)	6,348,849

Accumulated Amortization	Balance at December 31, 2016	Disposals	Amortization expense	Balance at December 31, 2017
Office equipment	\$ 765,213	(62,751)	122,843	825,305
Ambulances	1,493,397	(200,528)	206,360	1,499,229
Medical equipment	663,106	(123,673)	48,042	587,475
Machinery and equipment	4,754	-	436	5,190
Leasehold improvements	1,851,455	-	131,347	1,982,802
Total	\$ 4,777,925	(386,952)	509,028	4,900,001

	Net book value, December 31, 2016	Net book value, December 31, 2017
Office equipment	\$ 219,959	245,778
Ambulances	775,439	820,229
Medical equipment	115,318	144,195
Machinery and equipment	4,359	3,923
Leasehold improvements	366,070	234,723
Total	\$ 1,481,145	1,448,848

DISTRICT OF NIPISSING SOCIAL SERVICES ADMINISTRATION BOARD

Notes to Non-Consolidated Financial Statements

Year ended December 31, 2017

6. Tangible capital assets:

Cost	Balance at December 31, 2015	Additions	Disposals	Balance at December 31, 2016
Office equipment	\$ 953,917	80,412	(49,157)	985,172
Ambulances	2,219,371	244,458	(194,993)	2,268,836
Medical equipment	832,188	8,627	(62,391)	778,424
Machinery and equipment	9,113	-	-	9,113
Leasehold improvements	2,217,525	-	-	2,217,525
Total	\$ 6,232,114	333,497	(306,541)	6,259,070

Accumulated Amortization	Balance at December 31, 2015	Disposals	Amortization expense	Balance at December 31, 2016
Office equipment	\$ 726,985	(48,845)	87,073	765,213
Ambulances	1,471,856	(174,056)	195,597	1,493,397
Medical equipment	678,729	(54,063)	38,440	663,106
Machinery and equipment	4,270	-	484	4,754
Leasehold improvements	1,720,038	-	131,417	1,851,455
Total	\$ 4,601,878	(276,964)	453,011	4,777,925

	Net book value, December 31, 2015	Net book value, December 31, 2016
Office equipment	\$ 226,932	219,959
Ambulances	747,515	775,439
Medical equipment	153,459	115,318
Machinery and equipment	4,843	4,359
Leasehold improvements	497,487	366,070
Total	\$ 1,630,236	1,481,145

DISTRICT OF NIPISSING SOCIAL SERVICES ADMINISTRATION BOARD

Notes to Non-Consolidated Financial Statements

Year ended December 31, 2017

7. Accumulated surplus:

Accumulated surplus consists of individual fund surplus and reserves and reserve funds as follows:

	2017	2016
Invested in tangible capital assets	\$ 1,448,848	\$ 1,481,145
Operating fund	1,628,951	1,463,511
Reserves and reserve funds (note 8)	4,714,529	4,756,302
	\$ 7,792,328	\$ 7,700,958

8. Reserves and reserve funds:

	2017	2016
Set aside for specific purposes by the Board:		
Reserves:		
Social Housing capital	\$ 817,274	\$ 817,274
Social Housing operations	300,000	300,000
Affordable housing	512,445	512,445
EMS HR operations	195,537	195,537
ASO employee benefits	140,222	140,222
OCB reserve	9,157	9,157
OD contingency	112,000	112,000
Project reserve	149,080	149,080
Funds subject to external restrictions:		
Best start	570,241	612,014
Child Care	1,908,573	1,908,573
	\$ 4,714,529	\$ 4,756,302

9. Employee future benefits:

The Board makes contributions to the Ontario Municipal Employees Retirement Fund (OMERS), which is a multi-employer defined benefit pension plan. Employer contributions made to OMERS during the year by the Board amounted to \$571,726 (2016 - \$493,256).

DISTRICT OF NIPISSING SOCIAL SERVICES ADMINISTRATION BOARD

Notes to Non-Consolidated Financial Statements

Year ended December 31, 2017

10. Related party:

Nipissing District Housing Corporation (the "Corporation") is a wholly-owned subsidiary of the Board. The Board is a funding agency of the Corporation. Transactions between the Board and the Corporation are in the normal course of operations and are measured at the exchange amount, being the amount of consideration established and agreed to by the related parties.

The Corporation has adopted Canadian public sector accounting standards including the 4200 standards for government not-for-profit organizations which is different from the standards adopted by the Board.

The following is selected financial information from the audited financial statements of the Corporation.

	2017	2016
Total assets	\$ 35,659,010	\$ 34,998,618
Total liabilities	\$ 16,919,714	\$ 17,823,981
Net assets balances	18,739,296	17,174,637
	\$ 35,659,010	\$ 34,998,618
Results of operations:		
Total revenue	\$ 9,355,123	\$ 8,894,515
Total expenses	7,790,464	8,375,929
Excess of revenue over expenses	\$ 1,564,659	\$ 518,586
Cash flows:		
Cash flows from operating activities	\$ 1,049,649	\$ 601,001
Cash flow from financing activities	436,135	(359)
Cash flow from investing activities	(950,768)	(362,141)
Increase in cash	\$ 535,016	\$ 238,501

DISTRICT OF NIPISSING SOCIAL SERVICES ADMINISTRATION BOARD

Notes to Non-Consolidated Financial Statements

Year ended December 31, 2017

11. Forgivable loans:

Included in the Housing program expenses is \$121,417 (2016 - \$330,892) in grants to individuals with forgivable conditions. In total, \$3,463,912 of these grants has been advanced since 2009. These grants are issued to low income home owners as loans forgivable over 20 years. However, if the house is sold before the 20 year forgiveness period, the home owner must repay a pro-rated amount back to the Board. If the Board receives funds because of a homeowner selling their property, the amount is used by the Board to grant a new loan to another low income home owner. To date, a total of \$237,381 has been repaid of which \$36,096 was in 2017.

12. Commitments:

The Board rents office premises under a long-term operating lease with the City of North Bay. The current lease expires March 31, 2020 with two additional five year renewal terms. The aggregate rental payments to the expiry date amount to \$724,265. Offsite storage has been obtained from the North Bay Public Library at a cost of \$5,540 per annum.

The Board rents premises from the Municipality of West Nipissing. The current lease expires December 31, 2020 with two additional five year renewal terms. The aggregate rental payments to the expiry date amount to \$143,403. The Board also rents office space in West Nipissing. The current lease expires August 31, 2022. The aggregate rental payment to expiry is \$243,000.

The Board rents premises in Mattawa. The current lease expires August 31, 2023. The aggregate rental payments to the expiry date amount to \$81,930.

The Board rents premises in North Bay. The current lease expires December 31, 2031 with two additional five year renewal terms. The aggregate rental payments to the expiry date amount to \$4,473,714.

The Board rents EMS patient equipment through two leases. The leases expire on March 31, 2020 and March 31, 2023. The aggregate rental payments to the expiry dates amount to \$265,509 and \$84,518 respectively.

A month-to-month rental agreement currently exists with the Town of Temagami (\$7,700 per annum). This agreement is related to the provision of land ambulance services in the district.

The Board also rents premises on a month-to-month basis in South Algonquin (\$11,173 per annum).

13. Comparative amounts:

Certain comparative amounts have been reclassified from those previously presented to conform to the presentation of the 2017 financial statements.

DISTRICT OF NIPISSING SOCIAL SERVICES ADMINISTRATION BOARD

Notes to Non-Consolidated Financial Statements

Year ended December 31, 2017

14. Segmented information:

The District of Nipissing Social Services Administration Board supports the development of health and self-sufficient communities through the innovative and responsive delivery of various social assistance programs. For reporting purposes the Board's financial activities are organized and reported by program.

Certain programs that have been separately disclosed in the segmented information, along with the services they provide are as follows:

Ontario Works financial benefits and related

Financial and employment assistance is provided to individuals in temporary financial need. The goals are to assist participants in achieving independence and self-reliance and to transition the participants to the workforce.

Child care program

Child care funding is administered to child care operators within the district in accordance with the Day Nurseries Act.

Social housing program

The social housing program is responsible for the direct management of the public housing portfolio, the administration of the Non-profit and Urban and Native Housing projects within the district, administration of various federal and provincial housing programs, and the administration and maintenance of the central waiting list within the district.

EMS - Land ambulance program

Emergency and non-emergency land ambulance services are provided within the district.

Board costs and administration

Administration of programs and services are managed by an administrative team which provides support for the ongoing services of the Board.

Healthy communities fund

This is 100% municipal funding distributed as grants to support programs and services that target low income families and individuals in the District of Nipissing. This fund replaces the NCB savings, and the OCB Reinvestment fund, that represented municipal savings from OW financial benefits to families that were to be reinvested into programs and services that supported low income families as mandated by the Province.

DISTRICT OF NIPISSING SOCIAL SERVICES ADMINISTRATION BOARD

Notes to Non-Consolidated Financial Statements

Year ended December 31, 2017

14. Segmented information (continued):

Homelessness program

Consists of the Homeless Partnering Strategy program fully funded through ESDC. The program promotes strategic partnerships and structures including housing solutions and stable supports, to assist homeless persons move toward autonomy and self-sufficiency.

For each reported segment, revenue and expenses represent both the amounts that are directly attributable to the segment as well as amounts that can reasonably be allocated to the segment. Administration costs are allocated to the program based on an availability of funding as well as an estimate of their consumption of administrative services. The accounting policies utilized in these segments are consistent with those followed in preparation of the financial statements as disclosed in Note 1.

DISTRICT OF NIPISSING SOCIAL SERVICES ADMINISTRATION BOARD

Segmented Information Schedule

Year ended December 31, 2017

	Ontario Works Financial Benefits (Schedule 1)	Ontario Works Employment and Program Delivery	Healthy Communities Fund	Child Care Program (Schedule 2)	Social Housing Program (Schedule 3)	EMS - Land Ambulance Program	Homelessness Program	Board Costs	Administration	Total 2017	Total 2016
Revenue:											
Municipal levy	\$ 821,105	3,136,302	470,000	1,277,045	8,203,834	4,685,406	-	115,174	-	18,708,866	18,380,513
Provincial Funding	20,327,193	5,512,291	-	9,210,702	9,817,556	4,771,490	-	-	-	49,639,232	44,844,430
Federal Funding - ESDC	-	-	-	-	10,000	-	81,476	-	5,000	96,476	177,214
Repayments	478,970	15,034	-	804	2,016	30,570	-	-	6,212	533,606	436,720
Interest and other	-	198	-	5	-	109,551	-	30,000	120,376	260,130	148,979
Deferred revenue	-	-	-	-	1,226,441	200,000	-	-	5,000	1,431,441	1,299,745
Total revenue	21,627,268	8,663,825	470,000	10,488,556	19,259,847	9,797,017	81,476	145,174	136,588	70,669,751	65,287,601
Expenses:											
Salaries and benefits	-	4,429,542	-	706,921	1,119,777	190,508	33,435	72,771	1,482,950	8,035,904	7,097,102
Honorariums	-	-	-	-	-	-	-	3,843	-	3,843	2,006
Training	-	10,858	-	3,636	9,780	2,096	-	8,950	39,937	75,257	100,554
Travel	-	18,999	-	6,893	15,108	14	-	15,147	9,162	65,323	44,041
Technology	-	89,341	-	63,673	16,665	42,719	-	551	126,239	339,188	232,049
Accommodations	-	127,211	-	-	32,783	438,840	-	-	490,110	1,088,944	829,804
Professional fees and service charges	-	16,048	-	16,638	54,539	1,031	1,526	-	274,344	364,126	359,458
General office	-	127,634	-	13,977	20,042	122,921	54	5,261	151,451	441,340	374,021
Materials and services (EMS)	-	-	-	-	76	245,340	-	-	-	245,416	212,951
Equipment and vehicle (EMS)	-	-	-	-	-	152,569	-	-	-	152,569	175,558
Employment related costs (Clients)	-	362,808	-	-	-	-	-	-	-	362,808	391,012
Transfers to recipients and service providers	21,344,392	714,044	470,000	9,554,004	17,990,270	8,380,910	46,461	-	-	58,500,081	54,620,650
Expenses before undernoted items	21,344,392	5,896,485	470,000	10,365,742	19,259,040	9,576,948	81,476	106,523	2,574,193	69,674,799	64,439,206
Amortization of tangible capital assets	-	10,677	-	26	2,788	271,560	-	83	223,894	509,028	453,011
Allocated administration costs	-	2,202,478	-	195,096	142,130	40,723	-	81,179	(2,661,606)	-	-
Total expenses	21,344,392	8,109,640	470,000	10,560,864	19,403,958	9,889,231	81,476	187,785	136,481	70,183,827	64,892,217
Provincial settlements	-	354,687	-	-	-	-	-	-	-	354,687	222,383
Loss on disposal of tangible capital assets	-	658	-	-	-	39,102	-	-	107	39,867	22,357
Excess (deficiency) of revenues over expenses	\$ 282,876	198,840	-	(72,308)	(144,111)	(131,316)	-	(42,611)	-	91,370	150,644

DISTRICT OF NIPISSING SOCIAL SERVICES ADMINISTRATION BOARD

Schedule 1

Non-Consolidated Schedule of Operations - Ontario Works Financial Benefits

Year ended December 31, 2017

	Financial Assistance	Discretionary Benefits	Mandatory Benefits	Funerals & Burials	Total
Revenue:					
Municipal levy	\$ 589,717	164,028	16,756	50,604	821,105
Provincial funding	19,111,276	716,432	499,485	-	20,327,193
Repayments	327,429	102,251	23,509	25,781	478,970
Total revenue	20,028,422	982,711	539,750	76,385	21,627,268
Expenses:					
Transfers to recipients and service providers	19,901,420	841,965	539,750	61,257	21,344,392
Total expenses	19,901,420	841,965	539,750	61,257	21,344,392
Excess of revenue over expenses	\$ 127,002	140,746	-	15,128	282,876

**DISTRICT OF NIPISSING SOCIAL SERVICES
ADMINISTRATION BOARD**

Schedule 2
Non-Consolidated Schedule of Operations - Child Care Program

Year ended December 31, 2017

	Fee Subsidy	ELCC Funding	Capacity Funding	Play Based Mtl	Repairs & Maintenance	Special Needs	Resource Centre	General Operating	Pay Equity	Transform	ECLD Planning	Wage Enhancement	Journey Together	Best Start	Administration	Total
Revenue:																
Municipal levy	\$ 1,049,095	-	-	-	-	-	53,264	-	-	-	-	-	-	-	174,686	1,277,045
Provincial funding	4,256,659	366,782	55,257	54,464	79,923	810,509	-	1,444,904	171,122	21,157	107,253	1,097,688	50,000	-	694,984	9,210,702
Repayments	-	-	-	-	-	-	-	-	-	-	-	-	-	-	804	804
Interest and other	-	-	-	-	-	-	-	-	-	-	-	-	-	-	5	5
Total revenue	5,305,754	366,782	55,257	54,464	79,923	810,509	53,264	1,444,904	171,122	21,157	107,253	1,097,688	50,000	-	870,479	10,488,556
Expenses:																
Salaries and benefits	-	-	-	-	-	-	-	-	-	-	89,666	-	-	-	617,255	706,921
Training	-	-	-	-	-	-	-	-	-	-	-	-	-	-	3,636	3,636
Travel	-	-	3,807	-	-	-	-	-	-	-	83	-	-	-	3,003	6,893
Technology	-	-	3,500	-	-	-	-	-	-	-	-	-	-	34,494	25,679	63,673
Professional fees and service charges	-	-	-	-	-	-	-	-	-	-	-	-	-	-	16,638	16,638
General office	-	-	4,604	-	-	-	-	-	-	-	2,404	-	-	-	6,969	13,977
Transfers to recipients and service providers	5,305,754	366,782	43,346	54,464	79,923	810,509	53,264	1,444,904	171,122	21,157	15,100	1,097,688	50,000	33,405	6,586	9,554,004
Expenses before undernoted items	5,305,754	366,782	55,257	54,464	79,923	810,509	53,264	1,444,904	171,122	21,157	107,253	1,097,688	50,000	67,899	679,766	10,365,742
Amortization of tangible capital assets	-	-	-	-	-	-	-	-	-	-	-	-	-	-	26	26
Allocated administration costs	-	-	-	-	-	-	-	-	-	-	-	-	-	-	195,096	195,096
Total expenses	5,305,754	366,782	55,257	54,464	79,923	810,509	53,264	1,444,904	171,122	21,157	107,253	1,097,688	50,000	67,899	874,888	10,560,864
Excess (deficiency) of revenue over expenses	\$ -	-	-	-	-	-	-	-	-	-	-	-	-	(67,899)	(4,409)	(72,308)

**DISTRICT OF NIPISSING SOCIAL SERVICES
ADMINISTRATION BOARD**

Schedule 3

Non-Consolidated Schedule of Operations - Social Housing Program

Year ended December 31, 2017

	Reformed NFP	Municipal NFP	Federal NFP	Urban Native	NDHC Operating & Capital	Commercial Rent Supplement	Strong Communities Rent Supplement	Nipissing Housing Registry	Northern Remote Build & Repair	IAH Funds Housing Allowance	IAH Funds Renovates	IAH New Build	IAH Funds Ownership	SHEEP	SHIP	IAH - SIF	CHPI	Administration	Total		
Revenue:																					
Municipal levy	\$ 3,283,271	1,127,636	-	-	2,585,280	296,366	-	69,194	128,522	-	-	-	-	-	-	-	-	-	713,565	8,203,834	
Provincial funding	2,474,526	-	254,155	1,085,211	-	102,469	310,587	-	-	139,534	128,793	1,440,070	18,200	112,341	685,921	1,082,436	1,634,081	-	349,232	9,817,566	
Federal funding - ESDC	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	10,000	10,000
Repayments	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	2,016	2,016
Deferred revenue	105,963	-	-	-	-	-	-	-	-	28,167	-	-	-	715,209	220,000	50,801	1,939	-	104,362	1,226,441	
Total revenue	5,863,760	1,127,636	254,155	1,085,211	2,585,280	398,835	310,587	69,194	128,522	167,701	128,793	1,440,070	18,200	827,550	905,921	1,133,237	1,636,020	1,179,175	19,259,847		
Expenses:																					
Salaries and benefits	-	-	-	-	109,182	-	-	-	-	-	-	-	-	-	-	-	98,339	-	912,256	1,119,777	
Training	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	9,780	9,780	
Travel	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	15,108	15,108	
Technology	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	16,665	16,665	
Accommodations	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	32,783	32,783	
Professional fees and service charges	-	-	-	-	-	-	-	-	-	-	7,376	-	-	-	-	5,387	-	-	41,776	54,539	
General office	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	20,042	20,042	
Materials and services	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	76	76	
Transfers to recipients and service providers	5,993,642	1,127,636	254,155	1,085,211	2,476,098	398,835	310,587	69,194	128,522	167,701	121,417	1,440,070	18,200	827,550	905,921	1,127,850	1,537,681	-	17,990,270		
Expenses before undernoted items	5,993,642	1,127,636	254,155	1,085,211	2,585,280	398,835	310,587	69,194	128,522	167,701	128,793	1,440,070	18,200	827,550	905,921	1,133,237	1,636,020	1,048,486	19,259,040		
Amortization of tangible capital assets	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	2,788	2,788	
Allocated administration costs	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	142,130	142,130	
Total expenses	5,993,642	1,127,636	254,155	1,085,211	2,585,280	398,835	310,587	69,194	128,522	167,701	128,793	1,440,070	18,200	827,550	905,921	1,133,237	1,636,020	1,193,404	19,403,958		
Excess (deficiency) of revenue over expenses	\$ (129,882)	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	(14,229)	(144,111)	